

**Keenooshayo Parents Association  
Meeting Agenda Sept 16, 2024 8pm**

**1. Introductions, Welcome message**

Welcome to the AGM. The KPA is all volunteer run. You can show up and participate in any capacity that works best for you. Our whole goal is to raise money to enhance our kids' learning. We have put our last payment towards chromebooks, we are on our 3rd round of playground upgrades, we also put money towards new gym equipment.

In Attendance: Kaleigh, Brittany, Angel, Mike, Lindsay, Chrissy, Margo, Meg, Karen, Kaitlyn, Kelsey, Christa, Chelsea  
Mrs. Gysen, Mr. Samuel, Ms. G.

**2. Open Positions**

[KPA Roles.docx](#)

[Bylaws - KPA - 2022-1](#)

- President, Vice-President, Secretary, Treasurer, 8 directors/officers (anyone can vote)
  - Playground Committee (2-4)
  - Halloween Dance (4-8)
  - Santa's Workshop (4-6)

**3. Approval of agenda**

**4. Approval of previous minutes**

**a. Errors or omissions from this agenda**

**5. Progress Reports**

**a. KPA Treasurer update (Meg)**

- i. All fundraisers from last year we raised: \$51, 077.45
- ii. All expenses from last year: \$33, 260.47
- iii. As of Aug. 31 we have: \$26, 077. 88 in the bank

**b. The playground is the only large upcoming expense. We still don't know what our number is on how much we are contributing.**

- c. For our new bylaws, there's a section that states that the budget summary from last year needs to be audited by 2 people/volunteers. Read over, sign page and return next meeting.

## 6. New Business

- a. Overview of the positions for the year— [KPA Roles.docx](#)
- b. Elect positions

\*\*We would like to add in a few new roles (ex. fundraising coordinator, communications coordinator)

**President: Kaleigh**

\*\* However, Kaleigh is unable to remain on as the president this year \*\*

**Vice-President: TBD**

**Treasurer: Meg self-nominates**

Votes for: 10

**Secretary: Angela self-nominates**

Votes for: 5

**Directors: Angel, Brittany, Mike, Margo, Lindsay, Chrissy, Kelsey, Christa**

\*\* Election deferred until next meeting. We need to put out a call for a KPA president. Kaleigh will speak at the Halloween dance about this. An email will be sent out. And we should get a handout into backpacks.

### c. Form our Playground, Halloween and Santa's workshop committees

- i. Mike heads our playground committee and works with Neil M. Ross
  1. Update: no updates.
  2. Angel, Krista and Chelsea are willing to participate in the committee.
  3. Attendee question: Who are contributing in terms of therapists/professionals? Who is going to be vetting the inclusive playground?  
Answer: Student services have been invited to the table. We intend to bring this up once the planning and meetings begin.

- ii. **Halloween Dance:** Meg Weins heads this committee. A lot of opportunity to volunteer, names will be forwarded to Meg. October 25 is the date. Need someone in charge of take-down.
  - 1. Attendee comment: many folks find the DJ to be a bit awkward. The loud volume and dark gym do not create a welcoming and inclusive setting for \*all\*. It feels a bit like a div. 2 dance, rather than geared towards everyone, including our young families and families with diverse needs.
    - a. The DJ is already booked and paid for, however we will again request that the volume is kept to an appropriate level. If an inclusive environment can not be achieved, we will consider a different DJ for next year.
  
- iii. **Santa's Workshop:** Margo heads this fundraiser. Looking for a co-chair. In-school set up of gift purchasing. A lot of work, but a beautiful fundraiser.
  - 1. Date: December 11-13.
  - 2. Volunteers acquired
  
- iv. **Grade 6 Farewell**
  - 1. Lindsay will head this event. Mike and Christa as well.
  
- v. **Transition Planning** - because we found that we wanted more standard operating procedures in place last year, we want to have this in place to make any transition easier and smoother.

Brittany, Angel and Kaleigh have been working on this already and will continue to head this up
  
- d. **Set sub committee meetings for Halloween, Playground and Santa's**
  - i. Did not have time to set dates. More to come.
  
- e. **How to submit new fundraising ideas**
  - i. For this evening, does anyone have any ideas? :
    - 1. Fun Run - Brittany
    - 2. Movie night

3. Oilers tickets raffle - you can raffle for up to 5X the market value.  
KPA makes the investment in the tickets. Need a raffle license. -  
Angel \*\*Trellis
4. Winter Dance? Valentine's Day Dance

- ii. Fundraising packet: Kaleigh walks through the new fundraising packet that will go to whomever is leading a fundraiser. There will also be a Google Doc. **Suggestion: \*Add in a contact form for if a log-in is needed to explain how to log-in to a particular website.**

**f. Set meeting day**

**7. Agenda Items for Next Meeting**

- a. Halloween finalization
- b. Playground reach out to Neil m Ross
- c. Square set up and linked to account
- d. Shelves purchased and installation booked

**\*\*New Agenda Items:**

- a) We need a re-vote for approving a budget for the grade 6 farewell for last year (2023/2024).  
Vote in favour of giving \$500 towards the 2023/2024 grade 6 farewell.  
All in favour: 6  
All opposed: 0
- b) We can/should add electronic voting into our by-laws

**8. Next Meeting Date: October 7th, 2024 8pm**