

# Kinosayo Parents Association

*Meeting Minutes - April 7th, 2025*

## 1. Introductions, Welcome message

## 2. Approval of agenda

- a. Errors or omissions from this agenda
  - i. None

## 3. Approval of previous minutes

- a. Minutes are approved

## 4. Progress Reports

### a. *Jen - President Report*

- i. *Insurance Update: still TBD*
  - *Reached out again on Monday, still awaiting an answer*
- ii. *Name change on bank account - Keenoshayo Parents Association to Kinosayo: minutes must be presented to ATB to validate Mike as Treasurer before official name change - working towards*
- iii. *Brewhouse fundraiser - a few options for dates in late May and June*
  - *This will be a social mixer for parents*
  - *Question - should we conduct a poll on Facebook for parents to confirm which dates are best?*
  - *Question - What is the minimum number of attendees to make an event like this worth hosting? Answer - 25 at minimum*
  - *Question - what are other ways we could fundraise at a mixer like this? Reach out to local businesses for donations, conduct a silent auction?*

### b. *Mike - Treasurer Report*

- i. *Up \$4063.54 (not including concession)*
- ii. *Made \$1400 from concession during Celebration of Learning*
- iii. *Debit \$533.67 for concession stand supplies*
- iv. *\$3529.87 net gain for March*
- v. *Still missing Healthy Hunger cheques for February and March*

**c. Committee Updates**

**i. Kelsey - Fundraisers Update**

■ **March Fundraisers**

- a. Purdy's → \$585 profit
- b. Little Caesars → \$240 profit
- c. Salisbury - deadline April 28, continuing to push

■ **April Fundraisers**

- a. Only Salisbury carrying over

■ **Any additional requests and updates**

**d. Mike - Playground Update - not in attendance**

- i. Playground Committee
- ii. Grant Updates
- iii. Additional News or Needed Support
- iv. Blurb- for parents, potential supporters and business relationships

**5. Old Business**

- v. New KPA Instagram = [instagram.com/kinosayoparentassociation](https://www.instagram.com/kinosayoparentassociation)
- vi. Creating templates to simplify ordering process for fundraisers
- vii. Non-Profit status vs. charitable, need number to apply for NFP accounts for KPA (marketing and management tools, etc.) - do we have the registered NFP number? Looking into this
- viii. Volunteers needed for KPA events - Discussion around how we recruit volunteers; suggestion: set up a sign-up sheet at beginning of school year to ensure all events are covered, and the responsibility is shared

**6. New Business**

**a. Santa's Workshop lead**

- i. Question - should this position change to a committee?
- ii. Karen volunteers to take the lead
  - 1. Still require a lot of support on this initiative
  - 2. Without volunteers this event cannot run

**b. New Fundraisers - tabled to next meeting**

- i. Movie
- ii. Produce Box

- c. *School BBQ coming up: Question – should we do a 50/50 during the event? Yes – we will need to find volunteers to host.*
- d. *Bottle Drive*
  - i. *In a previous year have had a Bottle Depot trailer in the parking lot for families to drop bottles off*
  - ii. *Bottle Depot – KPA has an account registered; double check and include in our social media/newsletters*
- e. *KPA Coffee idea – can we host a coffee date to invite/entice other parents to join the KPA?*
  - i. *When/how would this work? Angela will send poll out to schedule volunteers to host; reach out to local businesses for coffee donation*

## **7. Open Forum / Questions**

- a. *The sign in front of the school has been painted! . A year ago 😊*

## **8. Next Steps & Action Items**

- a. *Agenda Items for Next Meeting*
  - i. *Next Meeting: Monday, May 5th at 8PM*
- b. *KPA Room Clean up / Organize*
- c. *Soft File Organization*
  - i. *File/Contact Sheets/Templates*
  - ii. *1 Pager – for all Fundraisers*
  - iii. *Fundraiser request template*

## **9. Adjourned: 9:24pm**